



Five Ways Primary School

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19th March 2020 – 11.30am

Parent Survey re: Coronavirus

Dear Parents,

You will be aware that the Prime Minister has announced plans for schools to remain open for children of **key workers** and those who are **most vulnerable**. As stated in my previous letter, a full list of 'key workers' will be published by the Cabinet Office later today however, I want to begin to try and gather as much detail as possible to ensure we are fully prepared for Monday 23rd March 2020.

We are asking all parents who fit into the categories listed below and those who have children with EHCPs and an allocated social worker, to email keyworkers@fiveways.staffs.sch.uk, letting us know if you consider yourself a key worker or a parent with a child who has an EHCP / allocated social worker **and need / wish your child to attend school**.

At the moment our understanding is that **key workers** include:

Social Workers
NHS Employees
Prison Officers
Emergency Services Employees
Delivery Drivers
Care Home Workers

Parents of the key workers listed above and those parents of pupils with EHCPs / allocated social worker, are asked to provide us with the following information in their email:



Name of Parent:

Name of Pupil:

Registration Teacher:

Key Worker Position / EHCP / allocated social worker:

Best contact details:

(We will retain this information securely in accordance with GDPR so that we can make plans accordingly.)

However, we are awaiting further guidance from the government. If your occupation is not listed above, **please wait and do not contact school until we publish a more comprehensive list from the government.** We ask that parents **only contact school to for urgent matters.** Please keep messages concise as we anticipate the number of calls/emails to rise over the coming days. Any non-essential contact should be avoided as it unnecessarily slows down processes at this uncertain time.

The **deadline** for key workers who are listed above, and parents of children with EHCPs / allocated social worker to contact the email above is **Friday 20th March 8am.** We will assume that parents of the key workers listed above and parents of children with EHCPs / allocated social worker who do not reply, are able to arrange childcare from Monday 23rd March 2020 until further notice.

Thank you for your continued support.

Yours sincerely,

Mrs Rachel Mander

Headteacher

